

**Pickens County Council
Budget Work Session Report
Monday, April 20, 2020
6:00 P.M.
Main Conference Room
222 McDaniel Avenue
Pickens, SC 29671**

Pickens County Council met to hold a work session to discuss the FY 2021 proposed budget. Chairman Roy Costner presided with all members in attendance. The meeting was called to order at 6:00 p.m.

Council Members in Attendance:
Roy Costner, Chairman

Council Members in Attendance via Zoom Conference Call:
Chris Bowers, Vice Chairman
Wes Hendricks, Vice Chairman Pro-Tem
Trey Whitehurst
Ensley Feemster
Carl Hudson

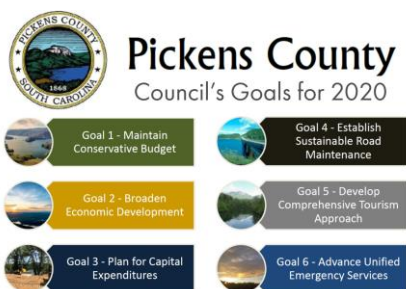
Staff in Attendance:
Ken Roper, Acting County Administrator
Meagan Bradford, Clerk to Council
Ralph Guarino, Finance Director

Summary of Work Session for Proposed FY 2020-2021 Budget:

Ken Roper advised that Ralph Guarino would provide an overview of the budget item requests versus what is being recommended for funding this fiscal year.

Mr. Guarino discussed the below referenced presentation:

FY 2021 Proposed Budget



Duties of Administrator

SECTION 4-9-640. Preparation and submission of budget and descriptive statement.

The county administrator shall prepare the [proposed](#) operating and capital budgets and submit them to the council at such time as the council determines. At the time of submitting the proposed budget, the county administrator shall submit to the council a statement describing the important features of the proposed budgets including all sources of anticipated revenue of the county government and the amount of tax revenue required to meet the financial requirements of the county.

Overview

- ❖ Budget Calendar
- ❖ Total Budget for all Funds
- ❖ Financial Highlights
- ❖ General Fund
- ❖ Other Funds
- ❖ Capital
- ❖ Debt Service Fund
- ❖ Millage Rates

Budget Calendar

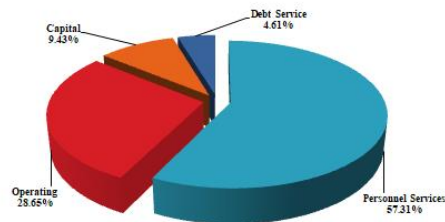
January 10 th 2020	Distribution of budget package sent to Elected and Appointed Officials, Department Heads, Agencies and Fire Districts
January 31 st 2020	Departments submit individual budget requests to Finance Department
February 10 th	Finance Department submits departments' requests to Administrator
February 10 th – February 28 th	Administrator reviews and meets with departments to discuss budget requests
April 6 th	Submission of Administrator's budgetary recommendation to County Council and First Reading of Fiscal Year 2020 – 2021 budget
April - June	County Council budget work sessions with Administrator and Staff
May	Second Reading and Public Hearing of Budget Ordinance
June	Third Reading and adoption of Budget Ordinance
July 1 st	Begin new fiscal year with implementation of adopted budget

Total Budget for all Funds

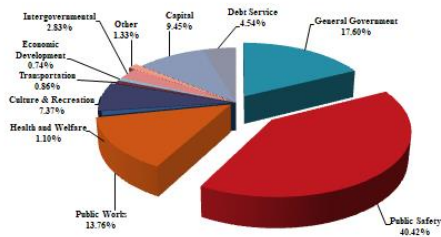
	FY 2021 Budget	FY 2020 Budget
Total	\$ 71,815,615	\$ 70,509,754
Personnel	\$ 41,244,223	\$ 40,581,942
Operating	\$ 20,616,327	\$ 21,761,671
Capital	\$ 6,787,500	\$ 4,858,775
Debt Service	\$ 3,320,145	\$ 3,307,366

Overall 1.8% Increase

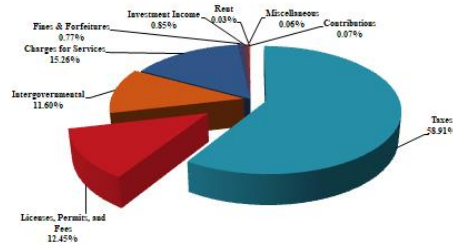
Expenditures by Type



Expenditures by Function



Revenues by Function



Financial Highlights

- ❖ Balanced budget
- ❖ No tax or fee increases
- ❖ Total requests short of revenues by \$ 24,900,343
- ❖ Positions
 - 31 new positions/reclassifications requested at a cost of \$1,964,353
- ❖ Capital
 - \$25,307,419 of new capital requested; \$6,787,500 recommended
- ❖ 3% COLA adjustment for all employees;
- ❖ No increase for Medical, Property and Liability, Worker's Compensation

General Fund

- ❖ Transferred Attorney position to Administration and created Executive Secretary
- ❖ Transfer all positions and operations to Public Defender Office for consistency in operations. Allocate 1/12 budget on a monthly basis
- ❖ Upgrade Register of Deeds current servers
- ❖ Transfer position from 911 to Building Codes
- ❖ Information Systems - upgrade servers for mail and financial systems
- ❖ Sheriff's Office – increase operational costs for new detention center at a cost of \$400,000
- ❖ Roads and Bridges moved Stormwater position to create Public Works Director

General Fund

- ❖ Solid Waste – increased operational cost for new transfer station for C&D at a cost of \$514,875; opening expected October 1st 2020
- ❖ EMS – reduced overtime by \$200,000 and increased part time employees hourly rate by \$2.75
- ❖ Added 1 full time position at Mile Creek Park for new cabins
- ❖ Increase hours for part time Veterans Affairs Director
- ❖ Soil and Water Conservation – increased from \$3,000 to \$22,951 for operational costs
- ❖ Hagood Mill requested \$221,150 but kept at same funding level
- ❖ Increase contingency to \$50,000
- ❖ Requests made by the following organizations but not proposed
 - Pickens Mental Health \$20,000
 - Samaritan Health Clinic \$20,000

Other Funds

- ❖ Tri-County Technical College
 - Increase of \$18,900
 - Fund balance will last through FY 2024
- ❖ Fixed Nuclear Fund
 - No change
- ❖ Library Fund
 - Feasibility study of expansion for space at the Easley Library
- ❖ Victim Services Fund
 - No change
- ❖ 911 Fund
 - No change

Other Funds

- ❖ State Accommodation Tax Fund
 - No change
- ❖ Tourism Fund
 - Use remaining funds for Museum expenditures
- ❖ Local Accommodation Fee Fund
 - Replace trees around the cabins at Mile Creek Park
- ❖ Prison Fund
 - No change
- ❖ Road Maintenance Fee Fund
 - Replacement of arch culvert at Rocky Bottom Road and Silver Creek Road
- ❖ Recreation Fund
 - No change

Other Funds

- ❖ Pickens Alliance Fund
 - No change
- ❖ Fire Districts
 - No Fire increase for fire districts
 - Loan from County for capital at Six Mile FD and Dacusville FD
 - GO Bond for capital for Vineyards FD
- ❖ Public Service Commission
 - Funding for painting of WasterWater Treatment Plant to extend life of plant
- ❖ Airport Fund
 - FAA grant to purchase land for development of a Crossfield ramp.

Capital

- ❖ Requests total \$25,307,419
- ❖ Recommending \$6,787,500 for FY 2021
- ❖ Establish millage of 1.3 mils dedicated to capital funds. Reduce General Fund millage by 1.3 mils to offset increase
- ❖ New millage will show on tax bill as “Capital Fund” and will be accounted for in a separate fund

Debt Service Fund

- ❖ Issue GO Bond for Vineyards Fire Equipment/ Millage increase in FY 2022
- ❖ Vineyards operational budget does not have capacity for debt service
- ❖ Under Act 388 millage can only be increased by population and Consumer Price Index
- ❖ Exception is for debt service

Value of a Mil

Type	FY 2021	FY 2020	% change
General Fund	\$ 568,789	\$ 562,523	1.1%
Bonds/Capital Fund			
T.C.T.C./Library	\$ 578,019	\$ 572,591	1.0%
Sewer District	\$ 325,134	\$ 321,830	1.0%
Shady Grove FD	\$ 41,385	\$ 40,686	1.7%
Vineyards FD	\$ 16,559	\$ 16,762	(1.2)%
Springs FD	\$ 17,310	\$ 17,409	(0.6)%

Millage Rates

Fund	FY 2021	FY 2020	Difference
General Fund	51.7	53.0	(1.3)
Capital Fund	1.3	0.0	1.3
Debt Service	3.1	3.1	–
Tri-County Tech	2.4	2.4	–
Library	5.9	5.9	–
Shady Grove Fire	15.5	15.5	–
Vineyards Fire	51.5	51.5	–
Springs Fire	39.6	39.6	–
Sewer Fund	1.4	1.4	–

Next Steps



The work session discussion included, but was not limited to the following:

- Attorney position and Executive Secretary position
- Public Defender Office
- Sheriff's Office operational costs
- Solid Waste – new transfer station
- Soil and Water Conservation
- Hagood Mill Foundation
- Tri-County Technical College
- Library Feasibility Study of Expansion
- Pickens County Museum
- Fire Districts
- Capital
- Debt Service Fund

ADJOURN:

Hearing no further Council business, Chairman Roy Costner called for a motion to adjourn. Motion was made by Vice Chairman Chris Bowers, seconded by Councilman Wes Hendricks and carried unanimously. Pickens County Council stood adjourned at 8:41 p.m.