



PICKENS COUNTY PRISON

INMATE VISITATION INFORMATION FORM



Date of Application: _____ Inmates Name: _____

Visitor's Name: _____
(Last) (First) (Middle/Maiden) (Nickname)

Street: _____ City: _____ Zip: _____

Employer/Employer Address: _____

Date of Birth: _____ Birth City and State: _____

Home Phone # w/Area Code: _____ Daytime Phone # w/Area Code: _____

Sex: _____ Race: _____ Relationship to Inmate: _____

Driver's License or ID Number: _____ State: _____ Social Security Number _____

In order to visit an inmate at the Pickens County Prison you must satisfy the following requirements:

1. Submit a completed visitation form, and submit copies of proper identification. The proper identification is: Photo Id's (Drivers License, Passport, Military ID, and Government issued ID). Other forms of Id are: Birth Certificate with parents name listed, Voters Registration Card, Medicaid Card, Social Security Card and Vehicle Registration Card.
2. Visitors under the age of 18 must be accompanied by a parent or legal guardian.
3. Persons 12 years of age or older must submit this form and (2) forms of ID from the list above. One **must** be a photo ID.
4. Children 11 years old or younger must have this form filled out and (1) form of ID from the list above.
5. Parental Consent Forms – If an inmate has a child under the age of 18 and the legal parent or guardian cannot bring that child to visit the inmate, the legal parent or guardian may fill out this form. Once this form is filled out the person who is giving the consent **cannot** visit the inmate. The Parental Consent form must be notarized and mailed in with a copy of all required identification listed above. This form has to be pre-approved by prison staff prior to visit.
6. Once all registration requirements have been satisfied, you will need to identify yourself prior to each visit by producing your ID. A photo ID is required for anyone 12 years of age or older. You must provide the same ID that was submitted for pre-approval. Visiting hours are from 12:30pm until 2:30pm on Saturday and Sunday. It is the inmates' responsibility to inform you of his visitation date. All visitors must be processed into the building by 1:00pm. No one will be allowed access after 1:00pm.
7. Inmates will not be allowed visitation for the first 14 days of incarceration. During this time all visitation forms are to be filled out with all information and returned to the prison either by mail or in person. These forms must be returned by Friday at 2:00pm prior to the first visit. Visitors may have questions answered by contacting the prison during normal business hours. Inmates are only allowed 3 visitors on visitation day. Visitors may put money on the inmates' account by utilizing the Kiosk. Currency of any kind will not be passed to the inmate. **Visitors must not bring any items into the prison during visitation.**
8. Children are to be kept in control at all times. Visitors are expected to conduct themselves in a respectable manner. Disruptive or indecent behavior will **not** be tolerated. Visitors are required to dress appropriately.
9. Visitors should be aware that Pickens County Prison would not be responsible for any personal injuries or loss of property should they occur. Visitors should also be aware of the agency's zero tolerance policy to drugs and alcohol and are required to adhere to the agency's drug free policy. Violations will result in visitation privileges being suspended or revoked and the possibility of criminal charges.
10. All visitors will be required to pass through a metal detector to gain entry to the prison. Please keep jewelry to a minimum in order to speed up the process. If you have surgically imbedded metal objects, you will have to provide documentation from a medical professional. You will still be required to pass through the metal detector and a hand held detection device to gain entry. If you cannot successfully pass through the detection devices you will be asked to leave the prison grounds.
11. **Incomplete forms will not be processed.**

Mail forms to:
Pickens County Prison
Attention: Visitation Forms
182 Prison Camp Road
Pickens, SC 29671

I have read and understand this visitation policy:

Signature

Date