



Notification of Substandard Conditions

(Note To Tenant: Be Sure To Send This Letter To Landlord Certified Mail And Return Receipt Requested)

This is a notification that I, _____ a tenant at _____

Tenant's Name

Tenant's Address

_____ am reporting the following substandard conditions:

Tenant's Phone Number

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

(List additional substandard conditions on separate sheet)

This letter is to formally notify _____ of _____

Landlord Name

Address

contacted at the following number: _____ of these conditions and to give

Telephone number

them 14 days from the receipt of this letter to correct them. After that period of time, if these conditions

have not been corrected, the Pickens County Building Codes office will be notified and requested to begin

a substandard housing investigation.

Signature of Tenant: _____ Date: _____

Send or drop off a copy of this letter and all attachments to:

Pickens County Building Codes
222 McDaniel Avenue B-10
Pickens, SC 29671