



(ESF 23) Damage Assessment Unit Leader

Responsibilities:

Reviews the EOC Common Responsibilities Checklist
Gathers information from damage assessment teams and provides updates to Planning Section Chief and Situation Unit Leader
Coordinates with Geographic Information Systems (GIS) Unit to update damage assessment maps

Reports to:

EOC Planning Section Chief

Supervises:

Damage Assessment Specialists

Activation Phase:

- Maintain an overall vision of safety during all processes.
- Initiates position log on WEBEOC
- Receives assignment and briefing from EOC Planning Section Chief
- Recommends staffing levels needed within unit and requests support

Operational Phase:

- Maintains position log on WEBEOC
- Initiates and monitors progress of damage assessment teams
- Consolidates data received from Initial Damage Assessment (IDA) and provides to the EOC Planning Section Chief for submission to WEBEOC
- Coordinates with state and federal officials to complete the Preliminary Damage Assessment (PDA)

Demobilization Phase:

- Ensures any open actions are assigned to appropriate staff
- Provides all final documentation to the Documentation Unit Leader
- Monitors demobilization activities
- Reports demobilization status to affected state and federal agencies
- Transfers all ongoing damage assessment tasks to the appropriate Emergency Management contact

Unique Resources Required:

- Maps of damaged area