

(ESF 14) Economic Stabilization - Community Recovery Unit Leader Responsibilities



Responsibilities:

Reviews the EOC Common Responsibilities Checklist
Initiates Long Term Recovery Plan and develops incident specific strategies
Manages the jurisdiction long term recovery program
Prepares status reports, schedules meetings and coordinates briefings on assignments and priorities

Reports to:

EM Director/EOC Manager

Supervises:

Long Term Recovery Specialists

Activation Phase:

- Maintain an overall vision of safety during all processes.
- Initiates position log in WEBEOC
- Obtains briefing from the EOC Planning Section Chief
- Recommends staffing levels needed within unit and requests support
- Assesses potential long term recovery services needed and recommends appropriate staffing

Operational Phase:

- Maintains position log in WEBEOC
- Coordinates jurisdiction's long term recovery programs and objectives with state and federal officials
- Ensures the resource status board is updated with recovery related resources
- Coordinates with federal, state, public, private and non-governmental organizations
- Documents all recovery operations
- Acts as liaison for state and federal recovery assistance to businesses, individuals and families

Demobilization Phase:

- Ensures any open actions are assigned to appropriate staff
- Provides all final documentation to the Documentation Unit Leader
- Considers close-out of remote operations
- Transfers all ongoing recovery tasks to the Emergency Management contact

Unique Resources Required:

□ N/A